

Creating an Account

1. Visit <http://moodle.tamhsc.edu>
2. Select “Log In” from the top right corner.

Navigation: Home, Courses

Available courses

- Community Health Worker Instructor Certification: Fall 2016**
Teacher: Blanca Macareno
Teacher: Dinorah Martinez
Teacher: Katharine Nimmons
Teacher: Paula Saldana
- Community Health Worker Certification: Fall 2016**
Teacher: Blanca Macareno
Teacher: Dinorah Martinez
Teacher: Katharine Nimmons
Teacher: Paula Saldana
- Helping Older Adults Change Health Behaviors to Prevent Falls and Related Injuries: CHW Instructors**
Teacher: Blanca Macareno
Teacher: Dinorah Martinez
Teacher: Paula Saldana

Calendar: December 2016

Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

You are not logged in. (Log in)

3. Select “Create New Account” from the right side of the screen:

Navigation: Home, Log in to the site

Log in

Username: knimmons

Password:

☐ Remember username

Log in

[Forgotten your username or password?](#)

Cookies must be enabled in your browser

Is this your first time here?

For full access to this site, you first need to create an account.

Create new account

[Site Policies - Accessibility](#)
You are not logged in.
[Home](#)

4. Complete new account form fields

← → ↻ <https://moodle.tamhsc.edu/login/signup.php?> Moodle You are not logged in. (Log in)

New account

▼ Collapse all

▼ Choose your username and password

Username* Missing username

The password must have at least 9 characters, at least 1 digit(s), at least 1 non-alphanumeric character(s) such as *, -, or #

Password* Missing password

Unmask

▼ More details

Email address*

Email (again)*

First name*

Last name*

City/town

<https://moodle.tamhsc.edu>

5. Upon completing the form, you should receive an email verification. Follow the link from the email to confirm your new account.



Hi Katy Nimmons,

A new account has been requested at 'TAMHSC Moodle' using your email address.

To confirm your new account, please go to this web address:

https://moodle.tamhsc.edu/login/confirm.php?data=FUFJ7fFP1VJGf7d/test_sample

In most mail programs, this should appear as a blue link which you can just click on. If that doesn't work, then cut and paste the address into the address line at the top of your web browser window.

If you need help, please contact the site administrator,

Admin User

6. Once you confirm your account, you should be logged in to Moodle. To register for a course, select “Courses” from the Navigation menu on the left side of the screen.

The screenshot shows the Moodle user dashboard for Katy Nimmons. The browser address bar displays <https://moodle.tamhsc.edu/my/>. The Moodle logo and the user's name "Katy Nimmons" are in the top header. The dashboard includes a "Dashboard" button, a "Customize this page" button, and several widgets: "NAVIGATION" with links to Site home, Site pages, and Courses; "COURSE OVERVIEW" showing no course information; "PRIVATE FILES" showing no files available; "ONLINE USERS" showing Katy Nimmons as online; "LATEST BADGES" showing no badges; and a "CALENDAR" for December 2016.

7. After selecting “Courses”, select “Self-Paced CEUs.”

The screenshot shows the Moodle course selection page for Katy Nimmons. The browser address bar displays <https://moodle.tamhsc.edu/course/index.php>. The Moodle logo and the user's name "Katy Nimmons" are in the top header. The page title is "TAMHSC Moodle". The breadcrumb trail shows "Dashboard" and "Courses". The "NAVIGATION" menu on the left has "Courses" expanded, showing "Certification Courses" and "Self-Paced CEUs". A search bar for courses is present. The main content area lists "Certification Courses" and "Self-Paced CEUs". A "Collapse all" link is in the top right.

8. Within “Self-Paced CEUs,” select the course you are interested in taking:

The screenshot shows the Moodle interface at the URL <https://moodle.tamhsc.edu/course/index.php?categoryid=2>. The user is logged in as Katy Nimmons. The breadcrumb trail is Dashboard > Courses > Self-Paced CEUs. On the left, the NAVIGATION menu shows the path: Dashboard > Site home > Site pages > Courses > Self-Paced CEUs. The Self-Paced CEUs category is expanded, showing sub-categories: Certification Courses, Self-Paced CEUs (selected), and Cancer Navigation. Under Self-Paced CEUs, there are three courses: Helping Older Adults Change Health Behaviors to Prevent Falls and Related Injuries: CHW Instructors, Helping Older Adults Change Health Behaviors to Prevent Falls and Related Injuries: CHWs, and Healthy Community Food Systems. The right side of the page shows a search bar and a list of courses. The first two courses are identical: "Helping Older Adults Change Health Behaviors to Prevent Falls and Related Injuries: CHW Instructors" and "Helping Older Adults Change Health Behaviors to Prevent Falls and Related Injuries: CHWs", both taught by Blanca Macareno, Dinorah Martinez, and Paula Saldana. The third course is "Healthy Community Food Systems" taught by Blanca Macareno and Katharine Nimmons. There is also a link to "Cancer Navigation" taught by Blanca Macareno.

9. After selecting the course you would like to take, select “Enroll Me’

The screenshot shows the Moodle interface at the URL <https://moodle.tamhsc.edu/enrol/index.php?id=6>. The user is logged in as Katy Nimmons. The breadcrumb trail is Dashboard > Courses > Self-Paced CEUs > Healthy Community Food Systems > Enroll me in this course > Enrollment options. The left sidebar shows the NAVIGATION menu with the path: Dashboard > Site home > Site pages > Current course > Healthy Community Food Systems > Courses. The ADMINISTRATION menu shows "Enroll me in this course". The main content area is titled "Enrollment options" and shows the course "Healthy Community Food Systems" taught by Blanca Macareno and Katharine Nimmons. Below this, there is a section for "Self enrollment (Student)" with the text "No enrollment key required." and a large blue "Enroll me" button.

10. Congratulations! You are enrolled in the online, self-paced CEU.

Accessing the Course:

1. Visit <http://moodle.tamhsc.edu>
2. Select “Log In” from the top right corner.

Available courses

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Teacher: Blanca Macareno
Teacher: Dinorah Martinez
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Teacher: Blanca Macareno
Teacher: Dinorah Martinez
Teacher: Paula Saldana

3. Enter your username and password to the Log In fields.

Log in

Username

Password

☐ Remember username

[Forgotten your username or password?](#)

Cookies must be enabled in your browser

Is this your first time here?

For full access to this site, you first need to create an account.

Site Policies - Accessibility


You are not logged in.

[Home](#)

- Once you log in, you will see a list of courses you are enrolled in as part of the “Course Overview” section. When you select this course, it should direct you to the course home page.

← → ↻ <https://moodle.tamhsc.edu/my/> ☆ ⋮

Moodle Katharine Nimmons
You are logged in as **Katy Nimmons**

 **Katy Nimmons**


[Dashboard](#) [Customize this page](#)

NAVIGATION

- Dashboard
- Site home
- Site pages
- My courses
 - Healthy Community Food Systems

COURSE OVERVIEW

Healthy Community Food Systems

 You have SCORM packages that need attention


PRIVATE FILES

No files available

[Manage private files...](#)

ONLINE USERS

(last 5 minutes)

 Katharine Nimmons

LATEST BADGES

You have no badges to display

CALENDAR

December 2016

Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4
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<https://moodle.tamhsc.edu>

Taking the course:

1. Each module consists of a series of videos and quiz or test questions. Additional resources and references are also included.

The screenshot shows a Moodle course page for 'Healthy Community Food Systems'. The browser address bar displays 'https://moodle.tamhsc.edu/course/view.php?id=6'. The user is logged in as 'Kathy Nimmons'. The page layout includes a left sidebar with 'NAVIGATION' and 'ADMINISTRATION' sections. The main content area shows a 'Your progress' section with icons for 'Announcements', 'HCFS Course Overview', 'Video Module', 'Handouts & Resources', and 'Certificate of Completion'. The 'Video Module' section contains a link to 'Healthy Community Food Systems'. The 'Handouts & Resources' section includes links for 'Additional Resources' and 'References'. The 'Certificate of Completion' section lists 'HCFS Completion Quiz', 'Certificate of Completion (not DSHS-certified)', and 'Payment Link for DSHS-certified CEU'. The right sidebar contains a 'SEARCH FORUMS' box, 'LATEST NEWS' (no news posted yet), 'UPCOMING EVENTS' (no upcoming events), and 'RECENT ACTIVITY' (activity since Friday, December 2, 2016, 3:23 PM).

2. Access the course materials by clicking on the appropriate icon. You must watch all the videos for a course, including completing all quizzes questions within the video module, before earning your certificate.
3. As a reminder, the number of CEUs for each course indicates how many hours it should take to complete the course. Since this is a 1.0 CEU course, the entire training is designed to be completed in one hour.

4. Within the quiz, you must answer each question. Select your response and click the “submit” button to move to the next slide.

The screenshot shows a web browser window with the URL https://tamhsc.blackboard.com/courses/1/CCHD_HCFS/content/344087_1/multiscreen.html. The page title is "Healthy Community Food Systems Online Training". The question is "Question 10 of 34" and is a "Rating Scale (Likert)" type. The question text is "As a result of completing this module, how likely are you to: Seek out additional information on this topic?". The response options are: Very Unlikely (1), Unlikely (2), Neutral (3), Likely (4), and Very Likely (5). The "Neutral" option (3) is selected. At the bottom, there are "Back" and "Submit" buttons. The "Submit" button is circled in red.

5. If a quiz question has a write-in answer field, you must write a response, even if the response is “N/A” or “no.”

The screenshot shows a web browser window with the URL https://tamhsc.blackboard.com/courses/1/CCHD_HCFS/content/344087_1/multiscreen.html. The page title is "Healthy Community Food Systems Online Training". The question is "Question 4 of 34" and is a "Short Answer" type. The question text is "If you selected 'Other' for the previous question, please elaborate or write 'N/A':". Below the question text is a text input field. At the bottom, there are "Back" and "Submit" buttons.

6. After answering a question, click anywhere on the screen or press the ‘y’ key on your keyboard to continue to the next slide.

Accessing your certificate:

1. Once you have watched the videos and passed the quiz, you will be able to view and download your certificate of completion. Click either on the “Certificate of Completion” icon at the bottom of the page or the “Certificate of Completion” menu item on the left-hand toolbar. You will not be able to access the certificate if you did not score > 60% on the quiz.
2. If you require a DSHS-certified CEU as a CHW in Texas, you will first need to pay the \$5 through the payment link on the course website. A certificate will then be emailed to you.

The screenshot shows a Moodle course page for 'Healthy Community Food Systems'. The browser address bar displays 'https://moodle.tamhsc.edu/course/view.php?id=6'. The Moodle header is dark red with the logo and the user's name 'Katharine Nimmons' and 'You are logged in as Katy Nimmons'. The course title 'Healthy Community Food Systems' is prominently displayed. Below the title, there are navigation links: 'Dashboard', 'Self-Paced CEUs', and 'Healthy Community Food Systems'. The left sidebar contains two main sections: 'NAVIGATION' and 'ADMINISTRATION'. The 'NAVIGATION' section includes links to 'Dashboard', 'Site home', 'Site pages', 'Current course', 'Healthy Community Food Systems', 'Participants', 'Badges', 'General', 'Video Module', 'Handouts & Resources', 'Certificate of Completion', and 'My courses'. The 'ADMINISTRATION' section includes links to 'Course administration', 'Unenroll me from Healthy Community Food Systems', 'Grades', and 'Competencies'. The main content area is divided into several sections: 'Announcements' (with a link to 'HCFS Course Overview'), 'Video Module' (with a link to 'Healthy Community Food Systems'), 'Handouts & Resources' (with links to 'Additional Resources' and 'References'), and 'Certificate of Completion' (with links to 'HCFS Completion Quiz', 'Certificate of Completion (not DSHS-certified)', and 'Payment Link for DSHS-certified CEU'). On the right side, there are four boxes: 'SEARCH FORUMS' (with a search bar and 'Go' button), 'LATEST NEWS' (with a message 'No news has been posted yet'), 'UPCOMING EVENTS' (with a message 'There are no upcoming events'), and 'RECENT ACTIVITY' (with a message 'Activity since Friday, December 2, 2016, 3:23 PM' and a link to 'Full report of recent activity...').